MEMORANDUM

TO: Agency Heads, Chancellors, Personnel Officers and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: January 12, 2009

RE: Approved Personnel Actions for the October 9, 2008 State Personnel Commission Meeting

Below is a list of personnel items that were approved by the State Personnel Commission and the Governor’s Office for the October 9, 2008 Commission meeting.

(1) Minutes of the August 21, 2008 State Personnel Commission Meeting

(2) Final State Classification and Pay Actions

(3) Continuous Recruitment Requests
Department of Crime Control and Public Safety – Public Safety Officers
Department of Juvenile Justice and Delinquency Prevention – Youth Services
Behavioral Specialists

(4) Hearing Officer’s Report
25 NCAC 1C.1009 Separation: Payment of Vacation Leave (Amendment)
25 NCAC 1E.0210 Separation: Payment of Vacation Leave (Amendment)
25 NCAC 1D.0517 Leave (Repeal)
(5) **Proposed Rule Amendments in Title 25 of the North Carolina Administrative Code**

25 NCAC 1H.0632 Applicant Information and Application (Amendment)

(6) **Special Emphasis Project: Young Employees**


(8) **2008-2009 Local Government Salary Plans**

(9) **Employee Grievance Policies and Procedures**

- North Carolina Department of Justice
- North Carolina Department of Labor
- North Carolina Department of Revenue
- North Carolina Department of Secretary of State
- Office of the State Auditor
- Office of the State Controller
- East Carolina University
- Elizabeth City State University
- University of North Carolina - Asheville
- University of North Carolina School of the Arts
- University of North Carolina - Wilmington
- Western Carolina University

(10) **Proposed Rulemaking in Title 25 of the North Carolina Administrative Code on the Career Status for Local Government Employees**

25 NCAC 1I.2002 Types of Appointments and Duration (Amendment)
25 NCAC 1I.2002 Types of Appointments and Duration (Withdrawal)
25 NCAC 1I.2006 Break in Service (Withdrawal)

(11) **Request to Begin Rule-making Process to Revise the Disciplinary Process for State and Local Government Employees Subject to the State Personnel Act**