

Class Concept

This is professional administrative and managerial work organizing, supervising, and directing a district court juvenile court counseling program. These programs evaluate complaints by law enforcement alleging delinquent and undisciplined behavior by juveniles and divert appropriate complaints from court to be served without court intervention. The role of these positions is to oversee the completion of comprehensive assessments of juveniles. Work includes determining the need for secure custody and making recommendations to the court for disposition and treatment needs, court ordered supervision, and case management of comprehensive services by agencies under contract with state and community-based agencies. Positions plan, develop, implement, and evaluate programming and the delivery of services. Work involves coordinating workflow, developing resources for juvenile programming, and ensuring the quality and consistency of program services with general statutes and department standards. Positions are active, often in a leadership role, and participate in collaborative relationships with human service agencies, community groups, and schools, involving established community service planning and quality assurance efforts, as well as emerging initiatives. Positions provide consultation to court and law enforcement officials and serve as representatives for the Juvenile Justice section in the communities they serve.

Recruitment Standards

Knowledge, Skills, and Abilities

- Through knowledge of the principles and practices of public administration, adolescent development and behavior, dynamics of juvenile delinquency, group norms, family dysfunction, juvenile court program, juvenile laws, regulations, and guidelines which govern the program
- Thorough knowledge of best and evidence-based practices for juvenile court services and community-based treatment, intervention, and prevention services
- Ability to manage and administer a comprehensive program of juvenile court counseling services of significant size and complexity including assurance of quality workforce development and case management
- Ability to identify needed services in the community based on data, collaborate with a broad range of community agencies to facilitate the development of these services, and participate in the quality assurance efforts regarding new and existing services
- Ability to actively engage in and provide leadership to multiple community interagency collaborations including Juvenile Crime Prevention Councils, Mental Health community collaboratives, etc. and to facilitate the development and sharing of community resources
- Ability to direct the work of professional subordinate supervisors and employees, implement best practices and new programs and evaluate their effectiveness, apply, and interpret a wide range of laws and regulations related to juvenile services
- Ability to establish and maintain cooperative relationships with the judiciary, law enforcement, community agencies and county government

Minimum Education and Experience

Master's degree in a human service field from an appropriately accredited institution and three years of experience in counseling or working with the juvenile/family client population and/or related human service case management experience, including one year in a supervisory or administrative role; or

Bachelor's degree from an appropriately accredited institution and five years of experience in counseling or working with the juvenile/family client population and/or related human service case management experience, including one year in a supervisory or administrative role.

Necessary Special Requirements

Applicants for positions designated as Juvenile Court Counselors are subject to and must meet the hiring and training standards established by the North Carolina Criminal Justice Education and Training Standards Commission, as defined in Title 12, Chapter 9 of the NC Administrative Code, by the statutory authority of GS 17C.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.