



**STATE OF NORTH CAROLINA  
OFFICE OF STATE PERSONNEL  
1331 MAIL SERVICE CENTER  
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RALEIGH, NC 27699-1331**

**BEVERLY EAVES PERDUE  
GOVERNOR**

**LINDA D. COLEMAN  
STATE PERSONNEL DIRECTOR**

**MEMORANDUM**

**TO:** Directors, Local Departments of Public Health  
Directors, Local Departments of Social Services  
Directors, Area Mental Health Authorities (LMEs)

**FROM:** Keita Cannon, Local Government Program Team Leader  
North Carolina Office of State Personnel

**DATE:** September 25, 2009

**SUBJECT: OSP Reorganization and Effect on Local Government Services**

By now, you all should have received a memorandum from Linda Coleman, Director of the North Carolina Office of State Personnel, detailing the new organizational structure of our Agency. Also included in that memorandum you should have received information regarding how these changes may impact the service delivery procedures out of this Office, most notably, your assigned HR Partner (now called HR Consultant) may have changed.

Please find attached to this memorandum a copy of the new [Local Government Contact List](#) as well as updated Service Delivery Procedures effective October 1, 2009. As with any systemic change, there will be a necessary adjustment period. We will attempt to make this transition from four HR Consultants to two as transparent as possible. However, there may be a few issues along the way and we welcome any feedback you feel could help us improve our services. We look forward to our continuing relationship and working with each of you in the future.

Enclosure[s]: Local Government Contact Listing  
Local Government Service Delivery Procedures

cc: County Managers and Local Human Resources Directors