

PHYSICIAN DIRECTOR II - A
PHYSICIAN DIRECTOR II - B
PHYSICIAN DIRECTOR II - C

NATURE OF WORK

This is professional medical work of an advanced administrative nature in 3n institution, clinic, or other medical program of the state.

Employees serve as chief assistants to the medical director of a large state institution for the mentally ill or retarded with responsibility for administering major programs in the areas of rehabilitation, training, or medial services; serve as directors of an alcoholic rehabilitation center, area mental health program, or Children's Psychiatric Institute; or serve as medical director of a state tuberculosis sanatorium. Work involves responsibility for staff recruitment, program planning and evaluation, and provision of consultative services in a major medical program. Work is guided by established policies and medical standards and is reviewed by a general medical director through periodic conferences, written reports, and staff meetings.

ILLUSTRATIVE EXAMPLES OF WORK

Assists in establishing standards of medical and other professional services and in developing organizational plans to carry out selected activities; advises the medical director on medical and administrative problems and on questions of policy and public relations.

Directs staff meetings concerned with diagnosis and planning for the care, treatment, and final disposition of patients; establishes course of treatment and care; insures the maintenance of standards in medical and psychiatric care.

Directs and coordinates combinations of such services as clinical, laboratory, X-ray, surgery, medical records, dental, pharmacy, therapy, social service, psychology, education, nursing, out-patient, chaplaincy, rehabilitation, and research.

Directs and coordinates all medical activities in a geographical unit of a large state hospital for the mentally ill with those of a corresponding local mental health center; recruits staff and organizes specific programs and services to meet the needs of the particular geographical area; provides consultation to individual unit directors in the areas of budget control, staff development and training, and program planning and evaluation.

Serves as medical director and chairman ex-officio of the medical staff of a state tuberculosis sanatorium; maintains the medical staff organization; evaluates the credentials and qualifications of physician applicants; appoints medical staff members and assigns their duties, including committee assignments.

Reviews and evaluates the performance of staff members, both attending and consulting, including committee service; visits patients and checks their medical records; gives and receives consultative services in the process of participating in diagnostic and therapeutic activities; schedules and establishes the pattern of medical conferences.

Performs related work as required.

KNOWLELGES, SKILLS, AND ABILITIES

Thorough knowledge of the theory, principles, and practices of general, preventive, and applicable specialty medicine and of the techniques involved.

Thorough knowledge of recent developments in the field of medicine.

Considerable knowledge of state, organizational, and medical rules and regulations.

NC 04942/30002502
NC 04943/30002503
NC 04944/30002504
OSP Rev. 06/2011

Ability to plan, assign, organize, and supervise comprehensive medical services.

Ability to supervise and coordinate the work of professional and sub professional personnel.

Skill in the treating and diagnosing of a variety of disease and injuries and in the practice of applicable specialty of medicine.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS

Licensed to practice medicine in the State of North Carolina, board certified in the specialty area, and two years of experience in the practice of a particular specialty of medicine.

SPECIAL NOTE

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.