

Animal Control Supervisor II Salary Grade 67T

Description of Work- This is supervisory work in the management of a large and comprehensive animal control program within a county health department. Employees are responsible for planning, organizing and directing the program to insure compliance with county, State and Federal laws, regulations, and procedures. Employees have responsibility for long range planning, developing and monitoring the budget, determining program and community needs, recommending changes in policies and procedures, representing the animal control program in meetings with county officials and community agencies; and hiring, training, and evaluating staff members. Employees typically report to the County Health Director. Work is distinguished from the Animal Control Supervisor I class in that work is exclusively administrative in nature and programs are larger, more varied and dynamic.

Knowledge, Skills, and Abilities- Thorough knowledge of animal control office management practices and supervisory techniques. Thorough knowledge of public health rabies laws. Thorough knowledge of animal collection and disposal methods. Considerable knowledge of the laws and regulations relating to animal control. Ability to establish and maintain effective relationships with the public. Ability to plan, manage, and direct work. Ability to read, interpret and explain rules, regulations, and procedures. Ability to organize and manage a large, varied program and to hire, train and supervise Animal Control Officers and other staff. Skill in the use of physical means, firearms, tranquilizer guns, and toxic chemicals used in capturing and destroying animals.

Minimum Training and Experience Requirements- Graduation from high school and five years of experience in law enforcement work including three years as an Animal Control Officer; or an equivalent combination of training and experience.

Necessary Special Qualifications- Valid North Carolina Driver's License.