



**STATE OF NORTH CAROLINA  
OFFICE OF STATE PERSONNEL  
1331 MAIL SERVICE CENTER  
116 WEST JONES STREET  
RALEIGH, NC 27699-1331**

**BEVERLY EAVES PERDUE  
GOVERNOR**

**LINDA D. COLEMAN  
STATE PERSONNEL DIRECTOR**

**MEMORANDUM**

**TO:** Agency Heads, Chancellors, Human Resources Directors  
and Other Interested Parties

**FROM:** Delores A. Joyner, Administrator  
State Personnel Commission

**DATE:** February 28, 2011

**RE:** **Approved Personnel Actions for the February 17, 2011 State Personnel  
Commission Meeting**

Below is a list of personnel actions that were approved by the Governor's Office and the State Personnel Commission at the **February 17, 2011** State Personnel Commission meeting.

- (1) \*[Minutes of the December 9, 2010 State Personnel Commission Meeting](#)
- (2) \*[State Classification and Pay Actions](#)
- (3) **Revised Merit-Based Recruitment and Selection Plans**  
Department of Crime Control & Public Safety  
North Carolina Board of Cosmetic Art Examiners  
North Carolina State University  
University of North Carolina – Wilmington

**Approved Personnel Actions (February 17, 2011 State Personnel Commission Meeting)  
February 25, 2011**

**(4) Proposed Rule and Policy Amendments**

**Reduction in Force Rules**

- 25 NCAC 1H.0904 Agency and Employee Responsibilities**
- 25 NCAC 1H.0905 Office of State Personnel Responsibilities**
- 25 NCAC 1H.1003 Agency and Employee Responsibilities**

**Lactation Support Rule**

- 25 NCAC 1N.0602 Policy**

**(5) Agency and University Employee Grievance Policies and Procedures**

**Agencies**

- North Carolina Department of Administration**
- North Carolina Department of Commerce**
- North Carolina Department of Correction**
- North Carolina Department of Transportation**
- Employment Security Commission**
- Office of the State Auditor**
- North Carolina Wildlife Resources Commission**
- North Carolina Office of the Commissioner of Banks**
- State Board of Elections**

**Universities**

- North Carolina Agricultural and Technical State University**
- Fayetteville State University**
- North Carolina Central University**
- North Carolina School of Science & Mathematics**
- North Carolina State University**
- University of North Carolina – Asheville**
- University of North Carolina – Greensboro**
- University of North Carolina – Pembroke**
- University of North Carolina – Wilmington**
- Western Carolina University**
- Winston-Salem State University**

- (6) The State Personnel Commission approved that each agency that has not submitted their employee grievance procedures to the State Personnel Commission for approval, shall follow the employee grievance policy and procedures of the Office of State Personnel, until such time as their employee grievance procedures are approved by the State Personnel Commission.**

**\*Please click on this item to review the approved action. Some of the other items may be reviewed at the Office of State Personnel's website: <http://www.osp.state.nc.us/>**