



STATE OF NORTH CAROLINA
OFFICE OF STATE HUMAN RESOURCES
1331 MAIL SERVICE CENTER • RALEIGH, NC 27699-1331

PAT MCCRORY
GOVERNOR

C. NEAL ALEXANDER, JR.
STATE HUMAN RESOURCES DIRECTOR

MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors,
and Other Interested Parties

FROM: LaShanda Langley, Administrator
State Human Resources Commission

DATE: July 16, 2014

RE: **Approved Personnel Actions for the July 2014 State Human
Resources Commission Meeting**

Please see below for the following approved designations for the periodic review of existing rules in Title 25 of the North Carolina Administrative Code, Subchapter 01A - General Provisions, Subchapter 01B – State Human Resources Commission, and Subchapter 01C – Personnel Administration. These designations were approved by the Governor’s Office and the State Human Resources Commission at the **July 9, 2014** State Human Resources Commission meeting.

The Commission approved the following designations for the following rules:

<u>Title 25, Subchapter 01A:</u> <u>General Provisions</u>	
.0103 DEFINITIONS	Necessary without Substantive Public Interest
.0104 EXCEPTIONS AND VARIANCES	Necessary without Substantive Public Interest
.0105 COVERAGE OF TITLE 25	Unnecessary
.0106 DELEGATION OF AUTHORITY: DECENTRALIZATION	Necessary without Substantive Public Interest

Title 25, Subchapter 01B:
State Personnel Commission

.0104 STATE PERSONNEL DIRECTOR	Unnecessary
.0201 CONTENT AND PROCEDURE	Necessary without Substantive Public Interest
.0204 PRESENTATIONS	Necessary without Substantive Public Interest
.0205 ORAL PRESENTATIONS	Necessary without Substantive Public Interest
.0208 HEARING PROCEDURE	Necessary without Substantive Public Interest
.0213 REQUESTS FOR DECLARATORY RULING PROCEDURE	Necessary without Substantive Public Interest
.0214 CONTENT	Necessary without Substantive Public Interest
.0215 REFUSAL TO ISSUE RULING	Necessary without Substantive Public Interest
.0216 TIME	Necessary without Substantive Public Interest
.0217 PROCEDURE	Necessary without Substantive Public Interest
.0350 TIME FRAME FOR RAISING ALLEGATION OF DISCRIMINATION	Necessary without Substantive Public Interest
.0413 EXERCISE OF COMMISSION DISCRETION	Necessary without Substantive Public Interest
.0414 SITUATIONS IN WHICH ATTORNEY'S FEES MAY BE AWARDED	Unnecessary
.0415 ATTORNEY'S FEES MAY BE AWARDED AS A RESULT OF A SETTLEMENT	Unnecessary
.0421 BACK PAY	Unnecessary
.0422 FRONT PAY	Unnecessary
.0423 LEAVE	Unnecessary
.0424 HEALTH INSURANCE	Unnecessary
.0425 INTEREST	Unnecessary
.0426 CERTAIN REMEDIES NOT AVAILABLE	Unnecessary
.0427 VOLUNTARY PROGRAMS OR BENEFITS	Unnecessary
.0428 REINSTATEMENT	Unnecessary
.0429 RECOMMENDATION OF DISCIPLINARY ACTION	Unnecessary
.0430 REMOVAL OF MATERIAL FROM PERSONNEL FILE	Unnecessary
.0431 CAUSES FOR REINSTATEMENT	Unnecessary
.0432 REMEDIES FOR PROCEDURAL VIOLATIONS	Unnecessary
.0433 SUSPENSION WITHOUT PAY	Unnecessary
.0434 DISCRIMINATION	Unnecessary
.0435 REMEDIES: SALARY ADJUSTMENTS	Unnecessary

.0436 SETTLEMENTS/CONSENT AGREEMENTS IN GRIEVANCES, CONTESTED CASES	Unnecessary
.0437 STATE PERSONNEL COMMISSION: PROCEDURES	Unnecessary
.0438 ESTABLISHMENT OF REASONABLE ATTORNEY FEES BY THE COMMISSION	Unnecessary
.0439 CONTINUANCES	Unnecessary
<u>Title 25, Subchapter 01C:</u> <u>Personnel Administration</u>	
.0201 SCOPE AND AUTHORITY	Unnecessary
.0202 EQUAL EMPLOYMENT OPPORTUNITY	Unnecessary
.0210 POLITICAL ACTIVITIES	Unnecessary
.0215 EMPLOYMENT CONTRACTS	Necessary without Substantive Public Interest
.0301 MAINTENANCE OF RECORDS	Unnecessary
.0303 PUBLIC INSPECTION	Unnecessary
.0304 CONFIDENTIAL INFORMATION IN PERSONNEL FILES	Unnecessary
.0307 SAFEGUARDING CONFIDENTIAL INFORMATION	Unnecessary
.0401 APPOINTMENT DEFINED	Necessary without Substantive Public Interest
.0402 PERMANENT APPOINTMENT	Necessary without Substantive Public Interest
.0403 TRAINEE APPOINTMENTS	Unnecessary
.0404 PROBATIONARY APPOINTMENTS	Unnecessary
.0405 TEMPORARY APPOINTMENT	Necessary with Substantive Public Interest
.0406 PERMANENT TRAINEE OR TIME-LIMITED PART-TIME	Unnecessary
.0407 TEMPORARY PART-TIME APPOINTMENT	Necessary with Substantive Public Interest
.0408 INTERMITTENT APPOINTMENT	Unnecessary

.0409 PRE-VOCATIONAL STUDENT APPOINTMENT	Unnecessary
.0411 TYPES OF APPOINTMENTS PROVIDING PROBATIONARY PERIOD CREDIT	Unnecessary
.0412 PERSONNEL CHANGES SUBJECT TO/NOT SUBJECT TO A PROBATIONARY PERIOD	Unnecessary
.0501 STANDARD WORKWEEK	Necessary without Substantive Public Interest
.0502 VARIABLE WORK SCHEDULE	Necessary without Substantive Public Interest
.0503 IMPLEMENTATION	Necessary without Substantive Public Interest
.0504 LIMITATIONS	Necessary with Substantive Public Interest
.0507 HOURS OF WORK DUE TO TIME CHANGE	Necessary without Substantive Public Interest
.0509 WORK OPTIONS PROGRAM	Unnecessary
.0701 POLICY	Necessary without Substantive Public Interest
.0702 AGENCY RESPONSIBILITY	Necessary without Substantive Public Interest
.0703 EMPLOYEE RESPONSIBILITY	Necessary without Substantive Public Interest
.0801 PURPOSE	Necessary without Substantive Public Interest
.0802 COVERED EMPLOYEES	Necessary without Substantive Public Interest
.0803 DEFINITIONS OF TERMS	Unnecessary
.0804 OFFICE OF STATE PERSONNEL RESPONSIBILITIES	Unnecessary
.0805 AGENCY DESIGNATES POSITION/EMPLOYER	Unnecessary
.0806 CONDITIONS OF EMPLOYMENT	Unnecessary
.0811 DESIGNATION OF TERMS OF TELEWORKING ARRANGEMENTS	Unnecessary
.0813 TERMINATION OF TELEWORKING ARRANGMENT	Necessary without Substantive Public Interest
.0901 STATE PERSONNEL RESPONSIBILITY	Necessary without Substantive Public Interest
.0902 AGENCY RESPONSIBILITY	Unnecessary
.0903 ELIGIBILITYREQUIREMENTS	Unnecessary
.1001 DEFINED	Necessary without Substantive Public Interest
.1002 RESIGNATION	Necessary without Substantive Public Interest
.1003 RETIREMENT	Necessary without Substantive Public Interest
.1004 REDUCTION IN FORCE	Necessary without Substantive Public Interest
.1005 DISMISSAL	Necessary without Substantive Public Interest
.1006 VOLUNTARY RESIGNATION	Necessary without Substantive Public Interest

WITHOUT NOTICE	
.1007 UNAVAILABILITY WHEN LEAVE IS EXHAUSTED	Necessary with Substantive Public Interest
.1008 APPOINTMENT ENDED	Necessary without Substantive Public Interest
.1009 SEPARATION: PAYMENT OF VACATION LEAVE	Necessary without Substantive Public Interest

These items will be available to view at the Office of State Human Resources website once the website has been updated. The link to the OSHR website is <http://www.oshr.nc.gov>.

Cc: C. Neal Alexander, Jr., Director of the Office of State Human Resources
Paula Woodhouse, Deputy Director of the Office of State Human Resources